

Basic Financials 9.2

Contents

Introduction	5
JD Edwards Finance Overview	7
About Address Book	7
About General Accounting	8
About Accounts Payable	8
About Accounts Receivable	8
Address Book	9
Address Book Constants	9
Address Book Setup	10
Supplier Master Setup	16
Customer Master Setup	18
General Accounting	25
General Accounting Constants	25
Company Setup	29
What is a Company?	29
Closing a Single Company	37
Closing Multiple Companies	39
Business Unit Setup	43
Adding a Business Unit	44
User Defined and Category Codes	49
Format	49
Planning UDCs and Category Codes	50
Creating UDCs and Category Codes	51
Chart of Accounts	60
Designing the Chart of Accounts	60
Developing the Chart of Accounts	62
Adding Accounts	69
Copying Accounts From the Model	71
Ledger Types	76
Automatic Accounting Instructions (AAIs)	79
Field Descriptions	80
AAI Suffixes	81
General Accounting AAIs	82
Journal Entries	87

Overview	87
Creating Journal Entries	90
Changing and Deleting Unposted Entries	117
Reviewing and Posting Journal Entry Batches	123
Allocations	143
Field Descriptions	144
Recurring Journal Entries	145
Indexed Allocations	156
Advanced Variable Numerator Allocations	165
Final Considerations	184
Budgeting	185
Uploading Budgets From a Spreadsheet	186
Budget Inquiry and Revision	196
Reports, Inquiries, and Integrities	200
Reports	200
Inquiries	219
Integrities	225
Year End Considerations	228
Accounts Payable	237
Accounts Payable System Setup	237
Accounts Payable Constants	237
User Defined Codes	242
Payment Terms	252
Vouchers	254
Working With Vouchers	254
Remove Reviewing and Posting Vouchers	280
Voucher Matching to Purchase Orders	289
Recurring Vouchers	302
Working With Posted Vouchers	316
Payment Processing	324
Automatic Payment Processing	324
Manual Payment Processing	366
Supplier Ledger Inquiry	376
Reviewing Paid Vouchers	376
Reviewing Open Vouchers	382
1099 Processing	384
Step 1 - Setup for the A/P Ledger Method	386
Step 2 – Verify Cat Code Values and AAIs	393
Step 3 – Update Approver/Cat Code 7 (R04802)	394
Step 5 – Running the 1099 Process	396
Step 6 - Check and Correct the Workfile Data	398
Step 7 - Write Media	401
Reporting	405
“As-Of” Reports	405
Other Reports	414
Integrity Reports	420

Year End Considerations	423
Closing Accounts Payable	423
Balance Rollovers	424
Accounts Receivable	429
Accounts Receivable System Setup	429
Constants	429
User Defined and Category Codes	436
Payment Terms	444
Working With Manual Invoices	447
Tax/Rate Area	448
Speed Invoice Entry	450
Standard Invoice Entry	452
Adding an Attachment to an Invoice	456
Split Payment Invoice Entry	460
Credit Memo Entry	464
Revising Unposted Invoices	466
Reviewing and Posting Invoices	469
Reviewing Invoices	469
Posting Invoices	471
Recurring Invoices	475
Creating a Recurring Invoice	475
Recycling Recurring Invoices	479
Working With Posted Invoices	483
Changing a Posted Invoice	483
Voiding a Posted Invoice	487
Manual Receipts Processing	491
Speed Status Change	492
Standard Receipts Processing	495
Speed Receipts	509
Applying Unapplied Receipts to Invoices	517
Working With Logged Receipts	520
Posting Receipts	522
Voiding a Posted Receipt	524
Customer Ledger Inquiry	531
Reviewing Paid Invoices	531
Reviewing Open Invoices	535
Filtering Views With Header Options	535
Reviewing Category Codes	536
Delinquency Notices	537
Setting Up Delinquency Notices	537
Running Delinquency Notices	543
Reviewing Delinquency Notices	553
Statements	557
Setting Up Statements	557
Running Statements	559
Reviewing Statements	567

Manual Netting and Reimbursements	573
Setting Up for Netting and Reimbursements	574
Manual Netting	574
Reimbursements	584
Reporting	593
Standard Reports	593
Analytical Reports	601
Integrity Reports	609
Year End Considerations	611
Closing Accounts Receivable	611
Balance Rollovers	612

Protected by copyright (c) JDEtips, Inc.
Unauthorized use is a copyright infringement.